



Children with Health Needs who Cannot Attend School Policy

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This policy applies to:

All Trust settings and any school converting into the trust since the last review and approval of this policy.

Where this policy states 'school' this means any of our educational establishments and the wider Trust.

Where this policy states 'Headteacher' this also includes 'Head of School' and 'Centre Manager'.

Mowbray Education Trust (MET).

Aims

Mowbray Education Trust aims to ensure that all children who are unable to attend school due to medical needs, and who would not receive suitable education without such provision, continue to have access to as much education as their medical condition allows, to enable them to reach their full potential. Due to the nature of their health needs, some children may be admitted to hospital or placed in alternative forms of education provision. We recognise that, whenever possible, pupils should receive their education within their school and the aim of the provision will be to reintegrate pupils back into school as soon as they are well enough. We understand that we have a continuing role in a pupil's education whilst they are not in school and will work with the Local Authority, healthcare partners and families to ensure that all children with medical needs receive the right level of support to enable them to maintain links with their education.

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs.
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority.

Legislation and guidance

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Education Act 1996
- Equality Act 2010
- Data Protection Act 2018
- DfE (2013) 'Ensuring a good education for children who cannot attend school because of health needs'
- DfE (2015) 'Supporting pupils at school with medical conditions'.

See Appendix 1 for further information on support available.

The responsibilities of the school

Initially, the school will make arrangements to deliver suitable education for children with health needs who cannot attend school.

Once it is clear that a pupil will be away from school for more than 15 days the Head Teacher and SENDCO will be responsible for making and monitoring these arrangements. The inclusion team at the Leicestershire County Council will be informed. A team around the school meeting will be held with the inclusion team, parents/carers and other relevant professionals such as: health, social care, education effectiveness partners to discuss arrangements for working from home or hospital and communication with parents will remain a priority for the school throughout. A plan will be drawn up detailing agreed actions from the discussion, the options available for this could include:

- School providing work at home
- Reduced timetable
- Getting education at the hospital if they are in-patient
- Home tuition
- Access to hospital school
- Access to a virtual school
- Combination of the above

The plan will be signed by school and parents / carers. The plan will then be carried out to deliver education to the child. Every effort will be made to deliver a provision similar to the one they would receive if they were in school. The school would also endeavour to enable the pupil to remain in touch with school life as much as possible through remote contact, newsletters and involvement with events.

This arrangement will be monitored throughout. The pupil will be slowly integrated back into school with guidance from medical professionals and support from external agencies. The school will perform, where appropriate, a risk assessment and consider what reasonable

adjustments should be made in accordance with the Supporting Children with Medical Conditions policy.

The Board of Trustees and Head Teacher are responsible for:

- Ensuring arrangements for pupils who cannot attend school as a result of their medical needs are in place and are effectively implemented.
- Ensuring the termly review of the arrangements made for pupils who cannot attend school due to their medical needs.
- Ensuring the roles and responsibilities of those involved in the arrangements to support the needs of pupils are clear and understood by all.
- Ensuring robust systems are in place for dealing with health emergencies and critical incidents, for both on- and off-site activities.
- Ensuring staff with responsibility for supporting pupils with health needs are appropriately trained.
- Appointing a named member of staff who is responsible for pupils with healthcare needs and liaises with parents, pupils, the LA, key workers and others involved in the pupil's care.
- Providing teachers who support pupils with health needs with suitable information relating to a pupil's health condition and the possible effect the condition and/or medication taken has on the pupil.
- Notifying the LA when a pupil is likely to be away from the school for a significant period of time due to their health needs.

The SENDCo is responsible for:

- In collaboration with pastoral staff, dealing with pupils who are unable to attend school because of medical needs.
- Actively monitoring pupil progress and reintegration into school.
- Supplying pupils' education providers with information about the child's capabilities, progress and outcomes.
- Liaising with the headteacher, education providers and parents to determine pupils' programmes of study whilst they are absent from school.
- Liaising with the Leicestershire County Council inclusion team to provide a link between pupils and their parents, and the LA.

Teachers and Support Staff are responsible for:

- Understanding confidentiality in respect of pupils' health needs.
- Designing lessons and activities in a way that allows those with health needs to participate fully and ensuring pupils are not excluded from activities that they wish to take part in without a clear evidence-based reason, including school trips and visits.
- Understanding their role in supporting pupils with health needs and ensuring they

attend the required training.

- Ensuring they are aware of the needs of their pupils through the appropriate and lawful sharing of the individual pupil's health needs.
- Ensuring they are aware of the signs, symptoms and triggers of common life-threatening medical conditions and know what to do in an emergency. Keeping parents informed of how their child's health needs are affecting them whilst in the school.

If the Local Authority makes arrangements

The Trust would endeavor to meet the needs of an absent pupils education and school would make suitable arrangements for provision, however if this were not to be the case, assistance would be sought from the Local Authority.

The school would contact the Leicestershire County Council Inclusion Service for further assistance.

In cases where the Local Authority makes arrangements, the school agree to work collaboratively with the Local Authority to ensure the most suitable provision is in place for the child and communication with parents/carers and the pupils would be maintained.

Absences

Parents are advised to contact the school on the first day their child is unable to attend due to illness.

Absences due to illness will be authorised unless the school has genuine cause for concern about the authenticity of the illness. Cases will usually require medical evidence and consultation with parents to ensure that a pupil's medical condition is clear and what support is required.

The school will provide educational support for pupils with medical conditions who are absent from school because of illness.

The school will give due consideration to which aspects of the curriculum are prioritised in consultation with the pupil, their family and relevant members of staff.

The school will monitor pupil attendance and mark registers to ensure it is clear whether a pupil is, or should be, receiving education otherwise than at school.

The school will only remove a pupil who is unable to attend school because of additional health needs from the school roll where: The pupil has been certified by the school's medical officer as unlikely to be in a fit state of health to attend school, before ceasing to be of compulsory school age; and Neither the pupil nor their parent has indicated to the school the intention to continue to attend the school, after ceasing to be of compulsory school age.

A pupil unable to attend school because of their health needs will not be removed from the school register without parental consent and certification from the school's medical

officer, even if the LA has become responsible for the pupil's education.

Support for pupils

Where a pupil has a complex or long-term health issue, the school will discuss the pupil's needs and how these may be best met with the LA, professionals, parents and, where appropriate, the pupil. It is expected that the school support pupils with health needs to attend full-time education wherever possible, or for the school to make reasonable adjustments to pupils' programmes of study where medical evidence supports the need for those adjustments.

Individual Healthcare Plans

The school will make reasonable adjustments under pupils' individual healthcare plans, in accordance with the managing medical conditions and first aid policy.

Information within plans will include:

- The medical condition, its triggers, signs, symptoms and treatments;
- The pupil's resulting needs, including medication (dose, side effects and storage) and other treatments, time, facilities, equipment, testing, access to food and drink where this is used to manage their condition, dietary requirements, and environmental issues.
- Specific support for the pupil's educational, social and emotional needs.
- The level of support needed and who will provide this support, their training needs, expectations of their role and confirmation of proficiency to provide support for the child's medical condition from a healthcare professional; and cover arrangements for when they are unavailable.
- Who in the school needs to be aware of the child's condition and the support required.
- Arrangements for written permission from parents and the headteacher for medication to be administered by a member of staff, or self-administered by the pupil during school hours.
- separate arrangements or procedures required for school trips or other school activities outside of the normal school timetable that will ensure the child can participate.
- what to do in an emergency, including whom to contact, and contingency arrangements. Some children may have an emergency healthcare plan prepared by their lead clinician that could be used to inform development of their individual healthcare plan.

Pupils admitted to hospital will receive education as determined appropriate by the

medical professionals and hospital tuition team at the hospital concerned.

During a period of absence, the school will work with any alternative provider of the pupil's education to establish and maintain regular communication and effective outcomes.

Whilst a pupil is away from school, the school will work to ensure the pupil can successfully remain in touch with their school using the following methods: school newsletters, emails, virtual contact, invitations to school events, cards or letters from peers and staff.

If necessary and appropriate, the school will provide the pupil's education provider with relevant information, curriculum materials and resources.

To help ensure a pupil with additional health needs is able to attend school following an extended period of absence, the following adaptations will be considered:

- A personalised or part-time timetable, drafted in consultation with the named staff member.
- Access to additional support in school.
- Online access to the curriculum from home.
- Movement of lessons to more accessible rooms.
- Places to rest at school.
- Special exam arrangements to manage anxiety or fatigue.

Monitoring arrangements

This policy will be updated by the Trust SEND Lead and approved by the Trust Board annually or in light of regulatory changes.

Any changes in the policy will be clearly communicated to all members of staff involved in supporting pupils with additional health needs, and to parents and pupils themselves.

Definitions

Children who are unable to attend school as a result of their medical needs may include those with:

- Physical health issues.
- Physical injuries.
- Mental health problems, including anxiety issues.
- Emotional difficulties or school refusal.
- Progressive conditions.
- Terminal illnesses. Chronic illnesses.

Children who are unable to attend mainstream education for health reasons may attend any of the following:

- Hospital school: a special school within a hospital setting where education is provided to give continuity whilst the child is receiving treatment

- Home tuition: the school will provide appropriate provision after consultation with the pupil, parent/carers and medical professionals. LAs also have home tuition services that act as a communication channel between schools and pupils on occasions.

Where pupils are too ill to attend school and are receiving specialist medical treatment.

- Medical PRUs: these are LA establishments that provide education for children unable to attend their registered school due to their medical needs.

[Links to other policies](#)

This policy links to the following policies:

- Accessibility plan
- Managing Medical Conditions and First Aid Policy
- Attendance policy
- Child protection and safeguarding policy
- Special educational needs and disabilities (SEND) policy

When supporting any children with medical needs the school will remain in contact with the LA through the Leicestershire Inclusion Service. More information can be found at <https://www.leicestershire.gov.uk/education-and-children/special-educational-needs-and-disability/education-and-childcare/education-for-children-with-medical-needs>

Appendix 1 (from above Leicestershire County Council Website)

Support for children with medical needs

There are a range of services and resources that offer support and information to children, families and schools. Services may provide help with a range of issues such as health, education and funding. Please see the following links if you require further support:

Physical and medical needs

[Support for children with physical and medical needs in early years](#) to include healthcare training from the Diana Service, other support agencies and transition to school.

Help for children with medical conditions

[Applying for help with a child's medical condition](#) page outlines the responsibility of schools and the available support to ensure children get most from education.

Specialist Teaching Service

The [Specialist Teaching Service](#) provides free support and advice for schools and families about specific areas of SEND including support with hearing, vision, learning, autism and assistive technology for education.

Inclusion Forums

The [Inclusion forums](#) offer support for schools to enable all children and young people to engage effectively in education and training, including support from Oakfield short stay school, Leicestershire secondary education and inclusion partnerships and other agencies attending the forums.

Inclusion Service

The [Inclusion service](#) offers support to all children and young people, enabling them to access a good educational environment and supports transition back in to learning.

NHS Continuing Healthcare

[Accessing NHS continuing healthcare](#) offers support with long term healthcare, provided by the clinical commissioning group in west and east Leicestershire and Leicester city, and information about personal health budgets to meet the health needs of the person receiving them.

Continuing care framework

[Children and young people's continuing care national framework](#) provides guidance for the clinical commissioning groups, young people, parents and anyone working for NHS, outlining the process of assessing, deciding and agreeing continuing care for children with complex health needs.

SEND information advice and support service (SENDIASS)

[SENDIASS](#) provides free, impartial and confidential support to parents and carers of young people aged 0-25 and advises on all matters relating to SEND such as education, health and social care issues.

Log of Changes to Policy				
Version	Page	Change	Approver	Date
1	2	Highlight further support information at the end of the policy	TB	29.3.23
	3	Confirm that day to day management of pupils who are unable to attend school will also be dealt with by pastoral staff.		
	4	Addition of school trips into adjustments made to accommodate need of pupil. Clarify circumstances where educational support will be offered by the school.		
	6	Addition of virtual contact for pupil not attending school.		
1	3	Options for education provision listed for clarity	TB	13.2.24
	5	Inclusion of requirement for evidence of medical appointment		
	6/7	List of items to be included in individual healthcare plans for clarity		